



- Think
- Pair
- Share

TRAIN-THE-TRAINER
COURSE FOR CLIL/EMI*
FACILITATING DEVELOPMENT IN OTHERS

Overall course aim

**Experienced
CLIL/EMI
teachers learn
to become
fully-fledged
trainers.**

SHORT DESCRIPTION

This train-the-trainer (TTT) programme trains you to become a CLIL/EMI trainer and to hone your coaching skills. It is active and participatory, informative and hands-on. You work at designing a curriculum for a group of teachers: the intake, workshop/curriculum design, designing, delivering and evaluating workshop(s). You also develop your skills as a group facilitator and coach. The course is set up so that you work with other participants to carry out a clear training cycle: an intake, developing, delivering and evaluating workshops.



COURSE OBJECTIVES

By the end of the course, you will be able to:

- gather information using an online survey and an intake in person
- use information gathered about a school or team to create a tailor-made course or workshop for a group of CLIL teachers
- formulate clear objectives and aims for a course and individual workshops
- design and deliver a course and individual workshops, including accompanying materials
- create a (beginning) repertoire of activities and examples for different subject areas
- respond to questions about CLIL/EMI confidently and securely during workshops or training sessions with teachers
- evaluate a course and an individual workshop with a group and (preferably) a school management
- design and contribute a minimum of two CLIL/EMI training activities to a booklet for use by trainers
- demonstrate an array of training skills, strategies and activities which illustrate your background knowledge of key components of relevant theory
- observe and give effective feedback to teachers on their CLIL/EMI practice
- while training, assess a group's needs flexibly as well as take into consideration individuals' needs
- articulate your own beliefs, attitudes and feelings about being a trainer and reflect on what kind of trainer you are and want to be or become
- work with observation, observation tools and video for coaching
- stimulate and guide the reflective skills of a group of teachers



TOPICS

During the course, we will explore these content areas:

- Teaching versus training
- Gathering information about clients
- The intake and needs analysis
- Icebreakers
- Observation
- Designing and delivering workshops and courses
- Creating training course materials related to different subject areas
- Creating course assignments for teachers
- Evaluation and feedback
- Using video in coaching
- Effective training skills

BENEFITS FOR PARTICIPANTS

- Training sessions and personal coaching from the instructors
- Ongoing feedback/ assessment on your progress and materials
- Observation(s) of and feedback on your training with groups of teachers



ASSESSMENT

During the course, you will be continuously assessed on how you are developing as a trainer and materials designer. You will be required to produce practical written work, including reflections, as well as videos of your training. The course leader will observe you while training (live or on video), give feedback and discuss how the training went, based on course rubrics.

PARTICIPANTS

Are you a suitable candidate? If you possess at least some of these characteristics, you have potential to be a great CLIL/EMI trainer. You...

- are ambitious, would like to make a career step: you have always (secretly) wanted to be a freelancer or trainer
- have an open relationship with your colleagues: they share stuff (about teaching in a second language) with you
- work well with others in a pair, group or team
- are often told you are a “leader”
- are a good planner and organiser, can make time for things that are important
- are willing to try things out, trip up, be open and learn from mistakes and feedback
- know quite a lot about CLIL/EMI already and are curious to know more
- know how to integrate CLIL/EMI elements into a lesson you observe
- are creative, make and try out materials
- are independent, can think for yourself
- have more than five years’ experience in CLIL or EMI
- are open to learning about yourself and to personal development



MORE INFORMATION

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SUMMER SCHOOL UTRECHT UNIVERSITY

A version of this programme will be offered as a two-week (10-day) course during a Summer School at Utrecht University.

www.utrechtsummerschool.nl

*CLIL = Content and Language Integrated Learning

* EMI = English Medium Instruction